



(056) 211 - 0396

REPUBLIC OF THE PHILIPPINES
Province of Sorsogon

SORSOGON PROVINCIAL HOSPITAL
(DR. FERNANDO B. DURAN, SR. MEMORIAL HOSPITAL)
Macabog, Sorsogon City, 4700



✉ dfbdsmh@gmail.com

INVITATION TO CONSIGN

1. Project Description

A. Consignment of Various Medical Supplies

B. Consignment of Various Drugs and Medicines

2. The Sorsogon Provincial Hospital with its mandate to sustain the demands of public health services and ensure the continuous availability of low cost but high quality essential drugs and medicines, without entailing additional cost or investment from the government, has adopted the “Consignment System”.
3. The Consignment System is a method wherein consignors place their goods at SPH (consignee), and the former is being paid by the latter for the actual quantity sold or consumed only, using the proceeds generated from the sale of the consigned goods as recognized by Section 7.3.2, second and third paragraphs, of the 2016 Revised Implementing Rules and Regulations of Republic Act 9184 and the provisions of the DOH Administrative Order No. 2006-0039 entitled “Amended Policies and Guidelines for the institutionalization and decentralization of the Department of Health Drug Consignment System.
4. To comply on the consignment of various medical supplies and drugs and medicines the following documentary requirements must be submitted to the SPH Bids and award Committee Office Located at **Sorsogon Provincial Hospital Supply Office/Warehouse**, the mandatory documentary requirements are the following:
 - A. Letter of intent address to the **SPHBAC Chairperson Arthur Balmadrid**, signifying the intent for accreditation.
 - B. FDA licence to operate (LTO)
 - C. Registration Certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) or Cooperative Development Authority (CDA).
 - D. Mayor’s or Business Permit issued by the city or municipality where the principal place of business is located or the equivalent document for Exclusive Economic Zone or areas.
 - E. Tax Clearance Certificate.
 - F. Certificate Product of Registration issued by the Bureau of Internal Revenue (BIR)
 - G. Philgeps Certificate of Registration (Platinum)
 - H. Statements of all its on-going government and private contracts including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity.